ANAPHYLAXIS
POLICY

Rationale:
Anaphylaxis is a severe rapidly progressive allergic reaction that is potentially life threatening therefore it is important for teachers to be aware of anaphylaxis, its symptoms and triggers and, most importantly, the management of anaphylaxis in the school environment.

Aims:
• To provide a broad health education following the Implementation Guidelines as set down by the DEECD in the management of Anaphylaxis and the use of an Epipen.
• To provide professional development that will facilitate the implementation of broad health education.
• To engender non-discriminatory attitudes and practices.

Implementation:
• An Anaphylaxis Management Plan for the student will be developed in consultation with the student’s parents/carers and medical practitioner, with a copy provided to the school.
• Strong communication between the school and parents of students with allergies will be promoted.
• Regular training and updates will be provided for school staff in recognising and responding appropriately to an anaphylactic reaction including competent administration of an Epipen.
• The school will comply with Ministerial Order 706 and associated guidelines.
• In the event of an anaphylactic reaction, the school’s first aid and emergency management response procedures and the student’s Individual Anaphylaxis Management Plan will be followed.
• At the commencement of every year all Epipen Plan Forms will be updated by parents and the First Aid Officers – (designated first aid officers in the Administration)
• A comprehensive health education and community awareness program will be implemented throughout the school.
• Epipens will be provided by parents and the students must keep these Epipens with them at all times. It is the parents’ responsibility to check the use by dates of their Epipens and to replace when required.
• The First Aid Officers maintain spare or ‘backup’ Epipens in the First Aid Room, all yard duty bags and the emergency evacuation kit. The First Aid Officers will always make sure the school Epipens are within their use by dates.
• Regular briefings and/or training for staff on recognising and responding to an anaphylactic reaction will take place.
• The school will complete the Anaphylaxis Risk Management Checklist on an annual basis.
• The school has an appointed Anaphylaxis Management Officer who will oversee the training and management of all school staff.

Evaluation:
• The appointed Anaphylaxis Management Officer will monitor overall implementation.
• The Student Wellbeing Group will be responsible for reviewing the program.
• This policy will be reviewed annually as part of the school’s regular review cycle.

This policy was last ratified by School Council in.... May 2014

ACTION PLAN IN THE EVENT OF AN ANAPHYLACTIC EPISODE IN A CLASSROOM.

- Classroom teacher suspects the student is experiencing an anaphylactic reaction.
- The teacher immediately administers an Epipen using the student’s own Epipen. The teacher contacts the office and a trained First Aid Staff Member will be despatched to the classroom. The teacher should stay with the child and attempt to keep them as calm as possible with reassurance.
- The front office will telephone the ambulance service for immediate service – clearly specifying where the student is located – a staff member must be sent to the front gate to direct the ambulance to the student.
- The front office will inform the Principal or delegate that an ambulance has been called.
- Principal/delegate contacts the parents and then proceeds to the location of the student/incident to provide support to staff and other students.
- Students will be appropriately debriefed by teacher and or executive staff member after the incident.
- Staff and Principal debrief after incident.

STUDENT EXPERIENCES ANAPHYLACTIC EPISODE OUTSIDE OF CLASSROOM.

- The teacher on yard duty contacts the office for immediate assistance. The teacher administers the child’s own Epipen, which the child should have on them. The teacher remains with the patient at all times and keeps them as calm as possible and reassures patient that assistance is coming.
- The trained First Aider collects a spare Epipen and immediately proceeds to the location of the incident to assist. The yard duty teacher supervises other children within the proximity of the incident.
- Front office to telephone ambulance service for immediate assistance.
- Front office contacts the Principal/Delegate and alerts them that an ambulance has been called.
- Front office despatches a staff member to the front gate to direct the ambulance to the patient.
- The Principal/Delegate contacts the parents and then proceeds to the location of the patient to support staff and students.
- Front office arranges for any available staff to proceed to the yard to assist with student management in the yard and ensure clear access for the ambulance.
- Staff and Principal debrief after incident.
- Students will be appropriately debriefed by teacher and or executive staff member after the incident.

OUTSIDE SCHOOL CAMPUS ACTIVITIES

- Epipen and instructions are taken by a staff member to the activity.

- A mobile phone must be taken to any off school campus activities attended by the anaphylactic student.

- In the event of an anaphylactic episode during an activity the Epipen should be administered to the student by a qualified staff member.

- A teacher is then required to contact the ambulance service and seek immediate assistance – the teacher should also contact the Office of Overport Primary School via phone giving the exact location of the incident and if using their own private mobile phone, the number so that the school may ring them back if necessary.

- Front office staff will inform the Principal/Delegate of the situation.

- Principal to contact parents.

   ALL INCIDENTS OF ANAPHYLAXIS MUST BE REPORTED TO EMERGENCY MANAGEMENT.